

KCA UNIVERSITY

MED (SCHOOL BASED)

GIKUMENE SCHOOL BASED MASTER OF EDUCATION

UNIT CODE

UNIT TITLE: EDUCATIONAL ADMINISTRATION

**EXAM INSTRUCTION ANSWER QUESTION ONE AND ANY OTHER TWO
QUESTIONS**

TIME: THREE HOURS

APRIL 2014 EXAM.

- 1 a) Analyze three styles of leadership (3 mks)
 - b) Explain two factors which hamper efficiency in leadership (2mks)
 - c) Discuss five categories of power (10mks)
 - d) Analyze the role of the head teacher in curriculum implementation in the Kenyan Secondary School (10mks)
 - e) Explain five sources of funds / money of the educational organizations in Kenya (5mks)
- 2 a) Explain Five reasons why communication is important in education institutions in Kenya (10mks)
 - b) Discuss five factors responsible for the growth in importance of communication in the education sector. (5mks)
- 3 a) Discuss five ways in which the ministry of education is trying to deal with equity (5mks)
 - b) Explain five ways the ministry of education ensures retention and completion of students education cycle in both primary and education sector in Kenyan (5mks)
 - c) Explain five challenges the Government Kenyan is experiencing in ensuring access, retention and completion of the education cycle. (5mks)
- 4 a) Analyze the major characteristics of educational organizations (10 mks)
 - b) Discuss five functions of Education management (5mks)
- 5 a) As an institutional CEO, discuss the school public human relation as regards your institution (5 mks)
 - b) Discuss the various categories of human resource at a school level (10 mks)