



# MERU UNIVERSITY COLLEGE OF SCIENCE & TECHNOLOGY

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## University Examinations 2012/2013

ALL DEGREE PROGRAMS FIRST YEAR, FIRST SEMESTER FIRST YEAR, SECOND  
SEMESTER EXAMINATION FOR THE DEGREE OF BACHELOR OF SCIENCE IN  
COMPUTER SCIENCE

### HRD 2101: COMMUNICATION SKILLS

**DATE: DECEMBER 2012**

**TIME: 2 HOURS**

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**INSTRUCTIONS:** *Answer question **one** and any other **two** questions*

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#### QUESTION ONE – 30 MARKS

- a. Differentiate between audio visual and body language forms of communication. (5 Marks)
- b. Explain the concept “you cannot communicate”. (10 Marks)
- c. Explain why a reading list is important for a university student.
- d. Distinguish between a creative composition and a term paper. (5 Marks)

#### QUESTION TWO – 20 MARKS

- a. Use the information in figure 1.4 to answer the questions that follow:

- i. How many times were fuel exports equal to that of merchandise excluding fuel? (2 Marks)
  - ii. What were their respective values in dollars? (2 Marks)
  - iii. What is one common characteristic of the merchandise export between 1965 and 1987? (4 Marks)
  - iv. In a single covet describe the trend of manufactures in sub-saharan Africa between 1965 and 1987. (4 Marks)
- b. Discuss the effects of pre-disposition in a university student’s academic performance. (8 Marks)

**QUESTION THREE – 20 MARKS**

- a. You have been invited to address form 3 students at Galaxy secondary school on how to study and pass examinations. Explain four issues that you will need to consider in preparing and presenting your speech. (8 Marks)
- b. Janet is unable to do all assignments, revise for examinations, submit assignments and attend lectures in time. She has approached you to give her tips on how she can be a more efficient student. If you advised her to work in a group for efficiency, outline in point form six qualities Janet should look for to enable her select suitable members of her study group. (12 Marks)

**QUESTION FOUR – 20 MARKS**

- a. A 3<sup>rd</sup> year student was given the topic “effects of human economic activities encroachment on the wetlands of Kenya” for a term paper. The student did not know how and where in the library, he could get useful sources to read. Advise the student on five points that he should use to access useful sources for the questions. (10 Marks)
- b. Identify and explain four sources of information. (8 Marks)
- c. Explain the difference between a catalogue and bibliographies. (2 Marks)

**QUESTION FIVE – 20 MARKS**

- a. Identify and explain four barriers of communication. (10 Marks)
- b. Explain giving relevant illustrations how these barriers can be overcome. (10 Marks)