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University Examinations 2015/2016

FIRST YEAR FIRST SEMESTER EXAMINATION FOR DEGREE OF
BACHELOR OF PURCHASING AND MANAGEMENT

BBS 3126: STORES MANAGEMENT & STOCK CONTROL

DATE: NOVEMBER 2015

TIME: 2 HOURS

INSTRUCTIONS: *Answer question **one** and any other **two** questions*

QUESTION ONE (30 MARKS)

- a) Stock is at times viewed as a necessity in an organization. in reference to the above statement explain five reasons for holding stock (8 Marks)
- b) Explain the main objectives of an efficient system of storekeeping. (5 Marks)
- c) Briefly explain five types of materials that are stored by various organizations. (5 Marks)
- d) State and explain four types of inspections that are carried out by organizations. (4 Marks)
- e) Briefly explain the benefits coding system in an organization (8 Marks)

QUESTION TWO (20 MARKS)

- a) Discuss five reasons as to why organizations manage their stores (10 Marks)
- b) You are tasked with selecting a site for the construction of a storehouse. What are some of the factors you think should be considered when making this decision? (10Marks)

QUESTION THREE (20 MARKS)

- a) Differentiate between centralized and decentralized stores and outline the benefits of each. (12 Marks)
- b) Explain six different types of records used in stores management and stock control (8 Marks)

QUESTION FOUR (20 MARKS)

- a) Write short notes on the following (10 Marks)
 - i. Stock-taking and stock-checking
 - ii. Ordering costs and holding costs
 - iii. Obsolete and redundant materials
 - iv. Variety reduction
 - v. JIT
- b) Briefly explain any five types of materials stored by organizations (10 Marks)

QUESTION FIVE (20 MARKS)

- a) Discuss health and safety measures that should be observed in the day to day operations of the store. (10 Marks)
- b) Briefly explain why organizations hold stock (10 Marks)