



MASENO UNIVERSITY
UNIVERSITY EXAMINATIONS 2013/2014

**FOURTH YEAR FIRST SEMESTER EXAMINATIONS FOR THE
DEGREE OF BACHELOR OF EDUCATION WITH INFORMATION
TECHNOLOGY
(MAIN CAMPUS)**

PAC 411: EDUCATIONAL ADMINISTRATION

Date: 26th November, 2013

Time: 8.30 - 10.30am

INSTRUCTIONS:

- Answer ANY THREE questions.

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Date ----- Time -----

1. Examine the role of a secondary school principal in relation to:
 - i) Curriculum and Instruction (10.3mks)
 - ii) Human resource Management (13 mks)
2. a) Discuss the challenges secondary school headteachers may face in the implementation of Stacy Adam's Equity Theory of work motivation. (14 marks)
- b) Suggest ways in which some of these challenges may be overcome. (7.5Marks)
- 3 a) Analyze any six barriers to effective communication in secondary schools in Kenya. (12 marks)
- b) Explain how such barriers can be addressed. (11.3 mks)
- 4.a) Outline the various types of Decision. (3.5 marks)
- b) Discuss the problems associated with decision making. (3.5 mrks)
- c) Suggest ways of problem solving and improving decision making in Educational organization. (3.5 mrks)
- 4.a) Define the term "School Budget" (2.3 mks)
- b) Examine why effective budgeting is important in financial Management of a school (21 mks)