

MASENO UNIVERSITY UNIVERSITY EXAMINATIONS 2013/2014

FIRST YEAR FIRST SEMESTER EXAMINATIONS FOR BACHELOR OF EDUCATION AND BACHELOR EDUCATION WITH INFORMATION TECHNOLOGY

(CITY CAMPUS - SCHOOL BASED)

SCS 101: INTRODUCTION TO COMPUTERS

Date: 27th November, 2013

Time: 9.00 - 11.00am

INSTRUCTIONS:

Section A: Attempt QUESTION ONE which is compulsory (30 marks).

Section B: (Q2-5) Attempt any TWO questions (20 marks each).

SECTION A : COMPULSORY QUESTION (30 MARKS)

Question 1

(a) Define the following terms:

(i) Computer

(ii) Data

(iii) Information (3 marks)

(b) Write the full meaning of the following abbreviations:

(i) VLSI

(ii) L.C.D

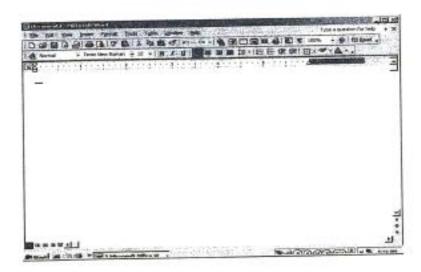
(iii) V.C.D (3marks)

(c) Explain how you would start Ms Word after starting your computer

(4 marks)

(d) A friend wants you to show her how to check for grammatical mistakes in an Ms Word document. Write down the steps involved in doing this.

(4 marks)



(e) In the diagram above identify and explain the function of the FIRST THREE features in .

(i) The menu bar

(ii) The tool bar

6marks

	(f)	Name the tool you would use to accomplish the following activities in Ms Word. (6marks)				
		(i)	Ch		(omarks)	
		(ii)	Don	ange the orientation of a page a header and a footer		
		(iii)	Tor	a header and a footer		
(g)	D		(iii) Turn the color of your page ass the any three common features that are used in formatting text. 3Marks			
7/4						
SEC	710	WB: AT	TEM	PT ANY TWO QUESTIONS (20 MARKS I	EACH)	
QUE	-511	UN Z			0.0.17	
(a) (b)					(10marks)	
		Briefly	of each of the following in a mode			
		compu	ici.	and a mount	ALLE .	
			(i)	Joy stick		
				Plotter		
	101	B 11	(m)	Bar code reader	(6 marks)	
	(c)	Explair	nov	y you would use the menu bar commands to recove	ra	
OUE	CTT	wooding	ent tr	at you deleted accidentally.	(4 marks)	
QUL		ON 3	0.00	PRINCE TO THE TRANSPORT OF	(0)	
1.5	(a)	Windov	Windows Operating System is a GUI operating system. Discuss. 10marks			
(b)						
	(c)	**** Digiti	une.	unportance of the Recycle bin If you want		
		oriete a	UUCU	intent so that it is irrecoverable which key in the t-	yboard mus	
Ques	tion	Ann been	ss wi	ile carrying out this operation?	(4marks)	
Que.	(a)			4 64		
	(4)	Explain /	i)	the following activities can be implemented:		
			ii)	Creating a folder		
	(b)			Renaming a folder	(6marks)	
		file.		arious access methods that one can use to get data	in a	
	(c)	What is a	an an	plication program? Identify and this g	(8marks)	
	-2.20	What is an application program? Identify and briefly explain the advantages of any two popular application packages from Microsoft. (6marks)				
Ques	tion	5		P	(6marks)	
	1)		d bri	effy explain any two output deals of		
1000	550	Identify and briefly explain any two output devices for (i) Soft copies				
		(ii) Hard copies				
(b)	Differentia	te be	tween a hard disk and Compact Disk in memory n	(8marks)	
R						
(c)	Total local school's principal wants to buy a commuter for the				
		sectionaria co.)	to min now the school the disadvantages of neight the most in a			
		word proces	ssing	, and the maci	(6marks)	

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