



MASEKO UNIVERSITY
UNIVERSITY EXAMINATIONS 2013/2014

**FIRST YEAR SECOND SEMESTER EXAMINATIONS FOR THE
DEGREE OF BACHELOR OF SCIENCE, BACHELOR OF ARTS,
BUSINESS ADMINISTRATION AND BACHELOR OF EDUCATION
WITH INFORMATION TECHNOLOGY**

(CITY CAMPUS - EVENING)

SCS 112: DESKTOP PUBLISHING

Date: 4th April, 2014

Time: 5.30 - 7.30pm

INSTRUCTIONS:

- Section A: Attempt QUESTION ONE which is compulsory (30 marks).
- Section B: Attempt ANY TWO questions (20 marks).

SECTION A: ANSWER ALL QUESTIONS IN THIS SECTION

QUESTION 1

- (a) Name any **THREE** things you can create using the Adobe Pagemaker software. 3marks
- (b) Briefly explain how you would save your publication. 3 marks
- (c) Describe steps involved in which you can Launch Pagemaker from the start button
4 marks
- (d) Explain the difference between
 - (i) Line tool and constraint line tool 4 marks
 - (ii) Header and footer 4 marks
- (e) To create a TOC three processes must be undertaken. Outline these processes.
6 marks
- (f) State and explain **THREE** activities you will find yourself doing most often in DTP.
6 marks

SECTION B : ANSWER ANY TWO QUESTIONS IN THIS SECTION

QUESTION 2

- (a) Briefly, discuss the immediate environment of Pagemaker upon launching the software.
10 marks
- (b) Explain how page and column breaks can be controlled
10 marks

QUESTION 3

- (a) State and explain **THREE** ways you can create a master page.
10 marks
- (b) Draw a guideline on what to consider when indexing
10 marks

QUESTION 4

- (a) A Control Palette can be used to rotate, skew, move, resize and reflect objects in a publication. Identify and explain FIVE other features that make this tool important in the management of objects. 10 marks

- (c) Discuss the way you would manage a voluminous book when you are publishing it.
10 marks

QUESTION 5

Explain the ways in which you would enhance the features of an object that you have drawn using the tools in the toolbox. 10 marks

- (a) Discuss the importance of Target Output Resolution and the way you would ensure that you manage the computer resources well while using it. 10 marks