

**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**SCHOOL OF BUSINESS AND ECONOMICS**

**UNIVERSITY EXAMINATION BACHELOR OF SCIENCE RENEWABLE ENERGY**

**3RD YEAR 1ST SEMESTER 2017/2018 ACADEMIC YEAR**

**MAIN CAMPUS**

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**COURSE CODE: BBM 3312**

**COURSE TITLE: FUNDAMENTALS OF MANAGEMENT**

**EXAM VENUE: -- STREAM: BSc Renewable Energy**

**DATE 14/12/17 EXAM SESSION: 2.00 – 4.00PM**

**TIME: 2.00 HOURS**

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**Instructions:**

1. **Answer Question ONE (COMPULSORY) and ANY other 2 questions**
2. **Candidates are advised not to write on the question paper.**
3. **Candidates must hand in their answer booklets to the invigilator while in the examination room.**

**QUESTION ONE**

a)''Managing is getting paid for other people’s home runs’’ Discuss this statement by giving prominence to importance of management. (15marks)

 b) Outline the skills required by one to be a manager (5marks)

 c) Discuss the roles of a manager (10marks)

**QUESTION TWO**

a)What is Scientific Management (5marks)

b) Outline the 14 principles of Henry Fayol on Management (10 marks)

c) Describe the effects of soldiering as described by Fredrick Taylor (5marks)

**QUESTION THREE**

a) Discuss Five responsibilities of a Manager during the planning phase (5 marks)

b) Why is planning important in any organization (10 marks)

c) Describe the role played by leaders in an organizations (5marks)

**QUESTION FOUR**

a) Differentiate leaders and Managers (5 marks)

b) Discuss the factors that are considered when designing roles in any organization (10marks)

c) What is the importance of work delegation in the achievement of organizational objectives (5marks)

**QUESTION FIVE**

a) ‘’And no one shall work for money, and no one shall work for fame, but each for the joy of the working’’ Discuss this statement bringing out the importance of motivation at work (10marks)

b) Discuss the general factors of motivation (5 marks)

 c) Describe the implications of motivation to managers (5marks)