

CHUKA



UNIVERSITY

COLLEGE

UNIVERSITY EXAMINATIONS

**FOURTH YEAR EXAMINATION FOR THE AWARD OF DEGREE OF
BACHELOR OF EDUCATION (ARTS)**

EAPE 411: EDUCATION ADMINISTRATION AND MANAGEMENT

STREAM: B.ED (ARTS) Y4S1

TIME: 2 HOURS

DAY/DATE: FRIDAY 10/12/2010

2.30 P.M – 4.30 P.M.

INSTRUCTIONS:

Answer question One and any other three questions.

- Q.1 (a) Explain the importance of the following administrative function in school management.
- (i) Planning
 - (ii) Organizing
 - (iii) Directing
 - (iv) Controlling [8 marks]
- (b) Explain five bases of power applied by leaders in educational management to influence followers. [10 marks]
- (c) Explain the functions of the KIE in educational management. [7 marks]
- Q.2 Discuss how you would apply the Maslow's theory of motivation to motivate staff in a school situation. [15 marks]

- Q.3 “The school is a bureaucratic organization”. Using the principles advanced by Max Weber discuss this statement. Give suitable examples. [15 marks]
- Q.4 Using relevant examples from a school situation discuss situational variables that determine leader effectiveness. [15 marks]
- Q.5 Discuss the benefits of performance appraisal among staff in school management. [15 marks]

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