



MUEO

MOI UNIVERSITY

OFFICE OF THE DEPUTY VICE CHANCELLOR
(ACADEMICS, RESEARCH & EXTENSION)

UNIVERSITY EXAMINATIONS

2017/2018 ACADEMIC YEAR

FIRST YEAR FIRST SEMESTER EXAMINATION

FOR THE DEGREE OF

BACHELOR OF ARTS & BACHELOR OF SCIENCE

COURSE CODE: SAS 102

COURSE TITLE: COMPUTER LITERACY AND SKILLS

DATE: 7TH FEBRUARY, 2018 **TIME:** 3.20 P.M. – 6.20 P.M

INSTRUCTION TO CANDIDATES

- SEE INSIDE.

THIS PAPER CONSISTS OF (2) PRINTED PAGES

PLEASE TURN OVER

MOI UNIVERSITY REGULAR EXAMINATION FOR 2017/2018 ACADEMIC YEAR
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INSTRUCTIONS TO CANDIDATES

Answer question **ONE** and any other **TWO** questions. Maps, sketches and diagrams should be used whenever they serve to illustrate the answer.

Q1. Compulsory

(a). Discuss how the negative impacts of computers to the society can be mitigated (20marks)

(b). Explain the importance of windows as a computer operating system (10marks)

Q2. Examine health-related safety precautions on computer usage (20marks)

Q3 Outline the procedure of performing the following in the computer

(a). Inserting Footers and headers in a document (10marks)

(b). Inserting Footnotes and Endnotes (10marks)

Q4 Explain the factors an organization can consider in procuring hardware and software for its computer system (20marks)

Q5. Explain with example, how an organization can achieve competitive advantage by use of application software (20marks)

Q6. Discuss the internet development challenges in the developing world (20marks)

THE END

