**MOUNT KENYA UNIVERSITY**

**UNIVERSITY EXAMINATION 2017/2018**

**SCHOOL OF BUSINESS AND ECONOMICS**

**DEPARTMENT OF MANAGEMENT**

**DIPLOMA IN BUSINESS MANAGEMENT/FINANCE**

**UNIT CODE :DBM2305**

**UNIT TITLE: ETHICS AND GOVERNANCE**

**TIME:2 HOURS**

**INSTRUCTIONS:ANSWER QUESTION ONE AND ANY OTHER TWO QUESTIONS.**

1.a)Explain the difference between the following the following terms :- . (10 marks)

 i) Governance and Ethics

 ii) Discrimination and Harassment

 iii) Ethics and law

 b) Explain five ethical characteristics in the workplace. . (10 marks)

c) Highlight five characteristics of ethics. . (10 marks)

2. a) Explain the rationale for ethical code of conduct and their enforcement. . (10 marks)

 b) Explain the ethical dilemmas involved in the following issues:

 i) Whistle blowing . (4 marks)

 ii) Equal Opportunity . (3 marks)

 iii) Employing multinational work force. (3 marks)

3. a)Explain the importance of ethics in any business. . (10 marks)

 b)Discuss the importance of confidentiality at workplace. . (10 marks)

4. a) Explain the principles of ethical behaviour. . (10 marks)

 b) Discuss the importance of team work in a work place. . (10 marks)

5.a) Explain the circumstances under which sexual harassment can occur at work. . (10 marks)

b)Discuss the strategies for improving employee-employer relationship in a working environment. (10 marks)