

**W1-2-60-1-6**

## JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY

UNIVERSITY EXAMINATIONS 2016/2017

**STAGE IV EXAMINATIONS FOR THE DIPLOMA IN PURCHASING AND SUPPLIES MANAGEMENT**

**HRD 0201: PROJECT AND CONTRACT MANAGEMENT**

**DATE: AUGUST 2017 TIME: 1.5 HOURS**

INSTRUCTIONS: ANSWER ANY THREE QUESTIONS. DO NOT WRITE ON THE QUESTION PAPER

QUESTION ONE

a) Define the following terms;

i) Project (2 marks)

ii) Contract (2 marks)

iii) Project management (2 marks)

iv) Contract management (2 marks)

b) Outline the responsibilities of the project manager (6 marks)

c) Describe the common issues and themes that arise at all stages of contracting (6 marks)

QUESTION TWO

With the use of relevant examples, explain the process of project management (20 marks)

QUESTION THREE

a) Risk can be defined as the probability of an unwanted outcome happening. Elaborate on the three key activities viewed in risk assessment (9 marks)

b) Illustrate the conditions that should be met if a contract is to be managed successfully (11 marks)

QUESTION FOUR

a) Describe the advantages of using service level agreement (SLAs) in establishing contract strategy (8 marks)

b) Identify what should be appraised in establishing a potential suppliers capacity (12 marks)

QUESTION FIVE

a) As the project manager in a multi-national organization, outline the procedure one would follow to ensure a contract closure (10 marks)

b) Enlighten on the topics one should cover in writing the project definition document (10 marks)