

**W1-2-60-1-6**

**JOMO KENYATTA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY**

**UNIVERSITY EXAMINATIONS 2018/2019**

**CED 0101: PRICIPLES OF PURCHASING AND SUPPLIES MANAGEMENT**

**DATE: APRIL 2019 TIME: 1.5 HOURS**

**INSTRUCTIONS: Answer question one and any other two question.**

QUESTION ONE

a. Define the following terms:

 i. E-sourcing

 ii. E-tendering

 iii. Public finance. (6 marks)

b. Highlight the role of ICT in procurement. (6 marks)

c. Describe the E-procurement process. (8 marks)

d. Highlight five factors the buyers should take into account when determining the price of materials in the market. (10 marks)

QUESTION TWO

a. As a purchasing clerk, one of your duties is to receive materials in an organization. Highlight four tasks you will undertake when receiving materials. (8 marks)

b. Highlight sources from which a purchasing officer may obtain supply information.

 (7 marks)

QUESTION THREE

a. Highlight four advantages of placing large orders when purchasing material requirements. (8 marks)

b. As a purchasing clerk, you have received an invoice from a supplier, Highlight seven types of information that should be contained in the invoice. (7 marks)

QUESTION FOUR

a. Outline four disadvantages of fixed pricing of materials. (4 marks)

b. Explain four advantages of electronic funds transfer in the payment of supplies.

 (8 marks)

c. Highlight three reasons which may lead to rejection of incoming consignments.

 (3 marks)

QUESTION FIVE

a. State two ways in which physical distribution is important in supply chain management.

 (2 marks)

b. Explain six challenges that an organization is likely to face when buying its materials from foreign markets. (12 marks)

c. What is procurement. (1 mark)